

ASSOCIATE DIRECTOR OF THE CHICAGO COURSE ON PREACHING

I. Title: Associate Director of the Chicago Course on Preaching

II. Vision: The Charles Simeon Trust has this aim: to promote the growth of the gospel of Jesus Christ throughout the world by training an emerging generation of Biblical expositors.

III. Purpose: The Associate Director of the Chicago Course on Preaching will carry out the initiatives and vision of the Charles Simeon Trust (CST), specifically concerning the Chicago Course on Preaching in Chicago, Illinois.

IV. Definition: He shall report to the Director of the Chicago Course on Preaching. He also shall be responsible to the Director of Ministries, the Executive Director, and the Board of Directors.

V. Principal Responsibilities:

- Residential Training
 - work with the Director of the Chicago Course on Preaching to plan, launch, and oversee the execution of a residential training course in Chicago, Illinois
 - serve as a lead instructor for the Course
 - with the Director of the Chicago Course on Preaching as well as the Director of Ministries:
 - develop the curriculum
 - recruit and coordinate and a team of instructors to contribute periodically to the curriculum
 - assist in student lab groups
 - serve as pastoral mentor to the students
- Workshops on Biblical Exposition
 - instruct at Workshops as invited during non-term time
 - responsibilities as assigned

VI. Other Responsibilities

- as assigned by the Executive Director, the Director of the Chicago Course on Preaching, the Director of Ministries, and the Board of Directors

VII. General Responsibilities

- shall dedicate himself to prayer and study of the Word
- shall attend with regularity and maintain active membership in a local gospel-preaching church



VIII. Qualifications:

- agreement with the Corporation's doctrinal statement (see Article III of Bylaws)
- master's degree or equivalent experience in relevant field
- mastery of essential disciplines for pastoring (exegesis, languages, history, theology, etc.)
- ten years of relevant ministry experience
- proficiency in office software (productivity software, email, etc.)
- proficiency in web/print design and implementation
- strong organizational and management skills
- strong oral and written communication skills
- ability to work with others or independently
- ability to follow through on tasks
- demonstrated character as outlined in 1 Timothy 3 and Titus 1
- demonstrated commitment to the vision of the CST