

DIRECTOR OF ASIAN INITIATIVES

I. Title: Director of Asian Initiatives and Executive Director of the Charles Simeon Trust of Canada

II. Vision: The Charles Simeon Trust has this aim: to promote the growth of the gospel of Jesus Christ throughout the world by training an emerging generation of Biblical expositors.

III. Purpose: Carry out the initiatives and vision of the Charles Simeon Trust (CST), specifically concerning the international Workshops on Biblical Exposition in Asia.

IV. Definition: With respect to Workshops, he shall report to and be under the direct supervision of the Director of Workshops. He shall be also responsible to the Director of Ministries, the Executive Director, and the Board of Directors (USA). With respect to Canadian operations, he shall be responsible to the Board of Directors (Canada).

V. Principal Responsibilities:

- Workshops on Biblical Exposition
 - lead workshops
 - travel to and instruct at approximately six Workshops per year in Asia
 - train instructors and small group leaders
 - with the Director of Ministries, recruit and train Asian instructors
 - recruit and train strategic North American pastors to assist in the work of international training initiatives and events
 - establish and maintain relationships with Workshop leaders in region
 - coordinate workshops
 - manage all Asian initiatives staff
 - with the Director of Workshops, design and implement the vision of the CST's international workshop portfolio in Asia
 - establish and maintain relationships with other international Workshop speakers, host churches, and small group leaders, in collaboration with the Director of Ministries and regional managers and directors
 - administer all details (transportation, lodging, etc.) for Asian Workshop leaders in coordination with regional managers and directors
 - coordinate follow-up with Workshop participants in Asia
 - implement quality control metrics (with Director of Ministries)
 - maintain efforts to standardize international Workshop procedures
 - direct the collection and study of international Workshop participant data
- Online Courses
 - strategically contribute or organize the production of material to the online platform as requested



- other responsibilities as assigned
- Gospel Resources and Partnerships
 - establish and maintain relationships with resource partner organizations
 - define criteria for resource selection and production
 - other responsibilities as assigned

VI. Other Responsibilities

- as assigned by the Director of Workshops, the Director of Ministries, the Executive Director, the Board of Directors (USA), and the Board of Directors (Canada)

VII. General Responsibilities

- shall dedicate himself to prayer and study of the Word
- shall attend with regularity and maintain active membership in a local gospel-preaching church

VIII. Qualifications

- agreement with the Corporation's doctrinal statement (see Article III of Bylaws)
- master's degree or equivalent experience in relevant field
- ten years of significant and relevant experience in pulpit ministry and regular ongoing pulpit opportunities
- strong organizational and management skills
- strong oral and written communication skills
- ability to work independently and with others
- proficiency in office computer software (productivity software, email, etc.)
- demonstrated character as outlined in 1 Timothy 3 and Titus 1
- demonstrated commitment to the vision of the CST