

## WORKSHOPS ON BIBLICAL EXPOSITION

# WORKSHOP PARTICIPANT GUIDELINES

With the outbreak of coronavirus 2019 (COVID-19), the Charles Simeon Trust is committed to providing a safe environment at all of our in-person Workshops. We are partnering with our host churches to implement the following procedures:

### CLEANING AND DISINFECTING

Host churches will clean and disinfect frequently touched surfaces daily following the CDC's *Environmental Cleaning and Disinfection Recommendations*.<sup>1</sup> This includes tables, eating spaces, doorknobs, light switches, countertops, handles, and bathrooms: toilets, faucets, and sinks.

### SCREENING

Upon arrival, participants should expect the following:

1. *Temperature check*: All participants' temperatures will be taken with an infrared or no-contact thermometer. Any person with a fever (100.4 F or above) must leave the Workshop.
2. *Waiver*: Each day, all participants will be required to sign and date a waiver (see below). Completed waivers will be stored confidentially and securely.
3. *Masks*: All participants are required to wear masks throughout the Workshop.<sup>2</sup> Exceptions will be made for participants while seated six feet away from others and for speakers while leading plenary sessions. Participants are expected to provide their own mask.

### DURING THE WORKSHOP

1. Participants are expected to maintain safe distances between one another. The host church will provide seating arrangements that allow for at least six feet of space between participants.
2. Meals will be offered in individual boxes or bags, including a napkin and utensils. Beverages will not be served from communal dispensers. (This may mean that you'll need to bring your own coffee each day!)
3. All Workshop materials will be given to you in one bag. These may include the participant notebook, nametag, bottled water, and snack.
4. Participants must return to the same seat during each plenary session and small group session.
5. Handshakes, hugs, and other physical contact are discouraged.

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<sup>1</sup> Please see: <https://www.cdc.gov/coronavirus/2019-ncov/community/organizations/cleaning-disinfection.html>.

<sup>2</sup> Exemptions will be granted only upon presentation of a written note from a medical, legal, or behavioral health professional upon arrival to the Workshop stating that you should not wear a mask.

6. Participants must wear a mask while singing.
7. Participants should bring their own printed worksheets to hand out for the small groups (if some participants prefer to *not* take a worksheet from another participant, they can listen and take their own notes instead). Photocopying on site will not be allowed.
8. In accordance with state regulations, some participants may be restricted from coming from out of state (requiring self-quarantine, a negative COVID test, etc.). If you are coming from out of state, you will need to monitor these regulations as the Workshop approaches.
9. If you learn that you have become sick with COVID-19 within 14 days of the Workshop's end or that you had been in contact with someone who has contracted COVID-19, contact the host church and CST ([info@simeontrust.org](mailto:info@simeontrust.org)) immediately.

If you have any questions or other concerns, please contact the Charles Simeon Trust at [info@simeontrust.org](mailto:info@simeontrust.org).