DATE

Dear NAME,

We hope this letter finds you and your local church enjoying a season of encouragement and grace from God. I am writing to personally invite you to a unique opportunity.

CHURCH NAME is excited to host its NUMBER (e.g., first, second) Charles Simeon Trust Workshop on Biblical Exposition. This workshop is for those who have responsibility for the regular public preaching ministry of the Word of God and for men preparing for that kind of ministry. It is designed to strengthen every pastor’s ability to better understand and proclaim the Word of God with the goal of strengthening every local church. In their statement of the rationale for Workshops, the Charles Simeon Trust states:

**“It is our conviction that the health of the Church depends on the proclamation of God’s Word. The spiritual health of the Church is derived from the preaching of the Scriptures through the power of the Holy Spirit by preachers and teachers who really believe the Bible to be the words of God.”**

The workshop includes a combination of interactive instructional sessions, encouraging exposition, and small group sessions where every participant works through passages of Scripture. Each preaching workshop focuses on a specific genre of Biblical literature. This workshop is focused on GENRE, and will be exploring BOOK NAME. We hope to host these workshops on an annual basis and systematically work through the different genres of Scripture.

The workshop is from DATES and will be at CHURCH NAME (ADDRESS). The cost is $139 before DATE, and includes lunch and refreshments breaks each day. Space is limited, so please register online at [www.simeontrust.org](http://www.simeontrust.org). We would encourage you to invite other pastors in your church or area who would also benefit from this training.

If you have any questions please contact our church offices.

In Christ,

NAME

TITLE, CHURCH